

439894.0004-9-2-c1

5 September 2022

CIRCULAR TO CREDITORS
COLLECTION HOUSE LIMITED (ADMINISTRATORS APPOINTED)
ACN 010 230 716
("THE COMPANY")

I refer to the appointment of Kelly-Anne Trenfield, Ben Campbell and I, John Park, as Joint and Several Administrators of the Company on 29 June 2022.

Second Meeting of Creditors and Administrators' Report to Creditors

The Administrators are required by law to convene a second meeting of creditors, at which creditors will vote on the future of the Company.

The meeting is being held virtually and all creditors wanting to attend the meeting are required to attend via Zoom. Creditors will note the second meeting of creditors of the Company will be held at **1:00PM (AEST) on Tuesday, 13 September 2022**.

You must register to attend and vote at the meeting. To register go to this link:
bit.ly/collectionhousemeeting

If you wish to attend the meeting, you must complete the meeting registration form before **1:00PM (AEST), Monday, 12 September 2022**. Once you have registered to attend the meeting a link to register for the Zoom meeting will be sent to you via email.

The following documents will be available for viewing and download by 5:00PM (AEST) on Monday, 5 September 2022 from the FTI Consulting Creditor Portal:

www.fticonsulting.com/creditors/collection-house-limited

1. Administrators' Report pursuant to Section 75-225 of the *Insolvency Practice Rules (Corporations) 2016*
2. Administrators' Remuneration Report
3. Notice of Second Meeting of Creditors
4. Appointment of Proxy Form – complete and return if you are an individual and have someone representing you, or you are a corporation.
5. Formal Proof of Debt or Claim Form

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In addition to completing the meeting registration via the zoom link, your proxy (if applicable) and proof of debt forms should be returned by **1:00PM (AEST), Monday, 12 September 2022** via email to Collectionhouse@fticonsulting.com.

Electronic Notices

In accordance with section 600G of the *Corporations Act 2001 (Cth)*, I have used one or more technologies to provide notice of the second meeting of creditors as follows:

- Sent a copy of this circular to creditors using email addresses obtained from Company records;
- Where no email address was obtained, I have sent a copy of this circular by post which contains the link to the [FTI Consulting Creditor Portal](#); and
- Published a copy of this circular and my report to creditors on the [FTI Consulting Creditor Portal](#)

Should you have any queries in relation to the second meeting of creditors, the enclosed documents or the voluntary administration generally, please contact this office on (07) 3225 4900 or Collectionhouse@fticonsulting.com.

Yours faithfully



John Park
Administrator